**Ideals and proposals to the BUCArts Committee**

The BUC Arts committee welcomes ideas and proposals that invite and encourage creativity within and beyond our congregation. The following questions may be used in a discussion or written response from people wishing to submit a project idea to the BUCArts Committee.

Please complete:

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Mobile**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please answer as many of the following questions as you can.

**The idea** – Start here and simply answer these first three questions to get the ball rolling

1. Provide an outline of your idea/proposal.
2. Do you have a working title?
3. How does your idea address one or more of the goals of the BUCArts committee for our community? *Our goals are being developed, however our Mission Statement gives an indication of our focus and intentions.*

**Implementation** – After an initial conversation we can work together on completing the rest of the document

1. How many people and what range of skills would be needed to deliver this project?
2. What is the duration of the proposed project? e.g. one day or less, week/month, term, full year, ongoing?
3. How would this idea/project be implemented in relation to the following items?

* space(s) required
* interaction with other users of the facilities
* the BUC congregation calendar of events, i.e. does it link into an existing activity, event, worship service or theme
* Occupational Health & Safety issues
* accessibility
* security

1. Is there a particular/specific time of the year when this project would best occur?
2. Do you have a timeline (set up & bump out) and care plan for the project?
3. Will you commit to be the co-ordinator of the project and, if yes, what support will you require?

**Funding**

1. Will you require funding for this project? If yes …
2. What will the funds be used for?
3. Do you have an estimate of the costs?
4. Do you have any suggestions for how funding can be accessed or sourced?

**Thank you for your proposal**

**The BUCArts Committee will consider your submission at our next meeting**

**and respond to organize a time with you for further discussion.**

**BUC Arts Mission Statement**

BUC Arts aims to service the church in all areas: worship, faith, community and social action. This we do under the guidance of the Holy Spirit who leads us to transformation and healing. Our mission is to be welcome to all where we celebrate and allow space for the exploration of artistic desire. In all that we do we both affirm our diversity, and endeavour to provide a sensitive and safe environment.

**Goals**  - *on their way*